

WELCOME EXHIBITOR

Northern BC Home & Garden Show

April 19th – 21st , 2024

Prince George, BC

DEAR EXHIBITOR:

Central Display is pleased to have been awarded the contract as display coordinators for the **Northern BC Home & Garden Show** taking place on **April 19th – 21st , 2024**.

EQUIPMENT PROVIDED BY SHOW

YOUR STANDARD BOOTH INCLUDES THE FOLLOWING:

8ft High Back Wall
4ft High Side Wall
1 - Skirted Table
2 - Chairs
1-1200 Outlet

YOUR BULK BOOTH INCLUDES THE FOLLOWING: (400sqft)

8ft High Back Wall
4ft High Side Wall
1 - Skirted Table
2 - Chairs
1-1200 Outlet

As the official show contractors, we are including in this exhibitor package various equipment and service order forms. Should you require any additional requirements, simply complete the forms and email or fax them back to us. To qualify for the **PRE-SHOW** discounts we offer, all orders must be processed and payment received **15 DAYS** prior to the show start date.

DEADLINE TO QUALIFY FOR PRE-SHOW DISCOUNT PRICES IS JANUARY 1ST, 2024

IMPORTANT DATES	EVENT	DATE	START TIME	END TIME
	PRE-SHOW DISCOUNT PRICING ENDS	March 15 th , 2024		
	CENTRAL DISPLAY SET UP DAYS	April 17 th , 2024		
	EXHIBITOR MOVE IN			
	SHOW HOURS			
	SHOW HOURS			
	SHOW HOURS			
	EXHIBITORS MOVE OUT			

Should you need any assistance or require additional information not covered in this **EXHIBITOR PACKAGE**, please do not hesitate to contact us using any of the following methods:

By Telephone: (250) 561-7477

By Fax: (250) 561-7408

By Email: centraldisplay@shaw.ca
or

visit us online at www.centraldisplayandtents.com

Central Display & Tents

150 Ottawa Street

Prince George, B.C. V2L 5J8

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WELCOME EXHIBITOR

SHOW NAME: Northern BC Home & Garden Show

DATE: April 19th – 21st, 2024

DECORATE YOUR BOOTH FROM THE GROUND UP

Company Name:	Site Contact:	Booth No:
Address:	Telephone No:	Fax No:
City, Province, Postal Code:	Email Address:	

CARPET

QTY	DESCRIPTION	PRE-SHOW DISCOUNT	LATE ORDER	TOTAL AMOUNT
	6' x 10', 8' X 10' or 10' X 10'	\$100.00	\$125.00	
	6' x 20', 8' x 20' or 10' x 20'	\$200.00	\$225.00	
	Other Sizes: _____ ft x _____ ft = _____ Sqft x	\$1.25/sqft	\$1.75/sqft	
Daily Vacuuming Work Sheet				
	_____ ft x _____ ft = _____ Sqft x _____ Days x		\$0.15/sqft	
Carpet Underlay Work Sheet				
	_____ ft x _____ ft = _____ Sqft x		\$1.00/spft	

COLOUR CHOICES (PLEASE CHECK ONE) – COLOURS MAY VARY ON PRINTED MATERIAL

	<input type="radio"/>		<input type="radio"/>		<input type="radio"/>		<input type="radio"/>		<input type="radio"/>
Blue		Red		Black		Grey		Green	

SPECIAL INSTRUCTIONS

PLEASE PRINT AND COMPLETE. EMAIL OR FAX BACK TO US. ORDERS RECEIVED 30 DAYS PRIOR TO EVENT WILL RECEIVE PRE-SHOW DISCOUNTS. PAYMENT MUST BE INCLUDED BEFORE PROCESSING WILL BEGIN. WE RESERVE THE RIGHT TO ADJUST ORDERS CALCULATED INCORRECTLY OR HAVE BEEN RECEIVED AFTER THE 30 DAY DEADLINE. GST#885891341

BRING THIS TOTAL TO PAYMENT PROCESSING PAGE

	SUBTOTAL	
FOR OFFICE USE ONLY		

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TABLES AND SKIRTING

(THESE ARE IN ADDITION TO WHAT MAY COME IN YOUR BOOTH)

QTY	DESCRIPTION	PRE-SHOW DISCOUNT	LATE ORDER	TOTAL AMOUNT
	8' X 24" Dressed Table	\$60.00	\$75.00	
	6' X 24" Dressed Table	\$50.00	\$65.00	
	4' X 24" Dressed Table	\$50.00	\$60.00	
	Skirting Only	\$25.00	\$35.00	
	8', 6', or 4' Undecorated Table	\$25.00	\$35.00	

COLOUR CHOICES (PLEASE CHECK ONE) – COLOURS MAY VARY ON PRINTED MATERIAL

	<input type="radio"/>		<input type="radio"/>		<input type="radio"/>		<input type="radio"/>		<input type="radio"/>		<input type="radio"/>
Black Banjo		Black Silk		Burgundy Banjo		Burgundy Silk		Red Banjo		Red Silk	
	<input type="radio"/>		<input type="radio"/>		<input type="radio"/>		<input type="radio"/>		<input type="radio"/>		<input type="radio"/>
White Silk		Silver Silk		Silver Banjo		Seafoam Banjo		Gold Banjo		Blue Silk	

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Company Name:	Site Contact:	Booth No:
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City, Province, Postal Code:	Email Address:	

ADDITIONAL RENTAL ITEMS

DESCRIPTION	QTY	PRE SHOW	LATE ORDER	TOTAL	DESCRIPTION	QTY	PRE SHOW	LATE ORDER	TOTAL
 5' Round Tables		\$50.00	\$65.00		 Bar Stool Without Back		\$30.00	\$40.00	
 6' Round Tables		\$50.00	\$65.00		 Waste Basket		\$20.00	\$25.00	
 30" Adjustable Pedestal Tables		\$35.00	\$40.00		 Chrome Stanchion (Beveled)		\$20.00	\$25.00	
 Chrome Rolling Coat Rack		\$20.00	\$25.00		 Red Velvet Rope Comes with Rental Of Stanchion				
 6" Chrome Coat Rack Extension		\$3.25 / Pair							
 White Folding Chair		\$10.00	\$12.00						

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ADDITIONAL RENTAL ITEMS

DESCRIPTION	QTY	PRE SHOW	LATE ORDER	TOTAL	DESCRIPTION	QTY	PRE SHOW	LATE ORDER	TOTAL
 4 x 8 Pegboard		\$100.00	\$125.00		 Easles		\$15.00	\$20.00	
 4 x 8 Pinboard		\$100.00	\$125.00		 Flags Monted On A Pole		\$20.00	\$25.00	
 2 x 8 Gridwall		\$15.00	\$20.00		CHOOSE A BASE				
 4 x 8 Gridwall		\$25.00	\$30.00		 Single Flag Pole Base (Comes with 1 - 8ft Oak Pole)				

We Have A Wide Variety Of Flags Available Or we Can Mount Your Company Flag On Our Poles. Call For Details.

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POWER UP YOUR BOOTH

Company Name:	Site Contact:	Booth No:
Address:	Telephone No:	Fax No:
City, Province, Postal Code:	Email Address:	

POWER AND LIGHT REQUIREMENTS

QTY	DESCRIPTION	OUTSIDE ORDER	PRE-SHOW DISCOUNT	LATE ORDER	TOTAL AMOUNT
	1200 watt duplex outlet (1 IS INCLUDED)	\$150.00	\$125.00	\$150.00	
	2000 watt duplex outlet	\$175.00	\$150.00	\$175.00	
	220 Single Phase 20 amps	\$225.00	\$175.00	\$225.00	
	220 Single Phase 30 amps	\$250.00	\$200.00	\$250.00	
	220 Single Phase 60 amps	\$325.00	\$300.00	\$325.00	
	220 Single Phase 100 amps	\$500.00	\$400.00	\$500.00	
	208 Volt 3 Phase 20 amps	\$300.00	\$275.00	\$300.00	
	208 Volt 3 Phase 30 amps	\$400.00	\$300.00	\$400.00	
	208 Volt 3 Phase 60 amps	\$500.00	\$400.00	\$500.00	
	208 Volt 3 Phase 100 amps	\$1000.00	\$800.00	\$1000.00	
	One - Clampon Flood light	\$50.00	\$35.00	\$50.00	
	Two - 100 watt Flood lights	\$100.00	\$85.00	\$100.00	
	One - 500 watt Quartz Light on Stand	\$125.00	\$100.00	\$125.00	

IMPORTANT INFORMATION

ALL HOT TUBS, SPAS OR WATER RELATED ITEMS MUST HAVE A G.F.I. BREAKER. PRICES DO NOT INCLUDE G.F.I. BREAKER.
THE ABOVE RATES INCLUDE INSTALLATION, REMOVAL AND MAINTENANCE THROUGHOUT THE SHOW. ALL MATERIALS REMAIN THE PROPERTY OF CENTRAL DISPLAY. SPECIAL VOLTAGE AND PRICES ARE AVAILABLE UPON REQUEST. POWER MUST BE NOTED ON ELECTRICAL FORM

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MATERIALS HANDLING FORM

Company Name:	Site Contact:	Booth No:
Address:	Telephone No:	Fax No:
City, Province, Postal Code:	Email Address:	

Should you require materials handling services for your exhibit please complete this form and return it to Central Display at the address below **14 days prior to show date**. Payment must accompany this order without exception. All freight must be shipped to Central Display pre-paid and should arrive no later than 7 days prior to the show date. A 20% surcharge will be added to total amount if not prepaid.

Charges: Minimum charge for shipments is **\$100.00**. Unmarked freight will be curbed at 6.8kg per sq. ft. (15lbs per sq ft.). Forklifts are available on request only.

PRICE LIST

50 kg to 225 kg @ \$1.50 per kg	108 lbs to 500 lbs @ \$0.70 per lb
226 kg to 450 kg @ \$1.45 per kg	501 lbs to 1000 lbs @ \$0.65 per lb
451 kg to 675 kg @ \$1.35 per kg	1001 lbs to 1500 lbs @ \$0.60 per lb
675 kg to 901 kg @ \$1.25 per kg	1501 lbs to 2000 lbs @ \$0.55 per lb
901 kg and over @ \$1.10 per kg	2001 lbs to 5000 lbs @ \$0.50 per lb

SERVICES INCLUDED

1. Central Display will receive and store materials **up to 15 days prior** to the show dates.
2. Central Display will deliver materials to Exhibitor's booth at the show site.
3. Central Display will remove, store, and return empty containers to Exhibitor's booth.
4. Central Display will re-ship materials **as instructed by the exhibitor**. All shipments will be **shipped collect**.
5. Central Display will store display materials **up to 15 days after** the show at no additional charge.

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CONSIGNEE TO:		NUMBER OF LBS/KGS	
		RATE PER LB/KG	
SHIPPED VIA:		FOR OFFICE USE ONLY	
NUMBER OF CRATES	TOTAL WEIGHT		
BRING THIS TOTAL TO PAYMENT PROCESSING PAGE		SUBTOTAL	

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EXHIBITOR LABOUR FORM

Company Name:	Site Contact:	Booth No:
Address:	Telephone No:	Fax No:
City, Province, Postal Code:	Email Address:	

ALL RATES START UPON DEPARTURE OF OUR SHOP/OFFICE. ALL ORDERS MUST BE **PREPAID IN FULL**.

ORDERS MUST BE **RECEIVED BY US 30 DAYS PRIOR** TO THE SHOW DATES.

INSTALLATION		STARTING DATE	STARTING TIME
Number of Display Staff	<input checked="" type="checkbox"/> Number of Hours Worked		@ \$45.00 S.T. =
Number of Display Staff	<input checked="" type="checkbox"/> Number of Hours Worked		@ \$65.00 O.T. =
Number of Supervisory Display Staff	<input checked="" type="checkbox"/> Number of Hours Worked		@ \$65.00 S.T. =
Number of Supervisory Display Staff	<input checked="" type="checkbox"/> Number of Hours Worked		@ \$85.00 S.T. =
DISMANTLE		STARTING DATE	STARTING TIME
Number of Display Staff	<input checked="" type="checkbox"/> Number of Hours Worked		@ \$45.00 S.T. =
Number of Display Staff	<input checked="" type="checkbox"/> Number of Hours Worked		@ \$65.00 O.T. =
Number of Supervisory Display Staff	<input checked="" type="checkbox"/> Number of Hours Worked		@ \$65.00 S.T. =
Number of Supervisory Display Staff	<input checked="" type="checkbox"/> Number of Hours Worked		@ \$85.00 S.T. =

IMPORTANT INFORMATION

Straight time rates are in effect from 8.00 am to 4.00 pm Monday to Friday, **except holidays**. **Minimum charge is for 3 hours**. All work will be done on straight time when possible. **A supervisory charge will** apply when there is no representative of the company in attendance to supervise the installation and/or dismantling of the exhibit. If supervision is required for either, please indicate.

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	S.T DISPLAY STAFF	
	O.T. DISPLAY STAFF	
	S.T SUPERVISORY STAFF	
	O.T. SUPERVISORY STAFF	
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Company Name:	Site Contact:	Booth No:
Address:	Telephone No:	Fax No:
City, Province, Postal Code:		Email Address:

BRING TOTALS FORWARD FROM ORDER PAGES

[illegible]

**** Taxes and fees will be applied at processing ****

PAYMENT METHOD

CHEQUE ENCLOSED		VISA		MASTERCARD		CREDIT CARD EXPIRY DATE		
-----------------	--	------	--	------------	--	----------------------------	--	--

CREDIT CARD NUMBER

MONTH

YEAR

			-					-				-				
--	--	--	---	--	--	--	--	---	--	--	--	---	--	--	--	--

C V V (NUMBER ON BACK)

--	--	--

COMPLETE NAME ON CARD

SIGNATURE

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